

## LYCEE FRANCAIS DENIS DIDEROT - FRENCH SCHOOL OF NAIROBI

Argwings Kodhek Road, PO Box 47525 – 00100, Nairobi, KENYA

Tél: +254 20 243 77 14 / Mobile : +254 780 534 641

[infoprimaire@diderot.ac.ke](mailto:infoprimaire@diderot.ac.ke)

[www.diderot.ac.ke](http://www.diderot.ac.ke)

### Registration for Primary school

Dear Parents,

The administrative and educational teams are very pleased with your interest in our school. Before starting the registration (pre-registration or re-registration) of your child(ren), please read the information below.

Please register online at the following address: <https://lyceefrancaisnairobi.aciaservices.net/connexion>

As part of a re-registration, please use the email address that has been provided to the Lycée and click on "Mot de passe oublié " so that you can receive your password. As part of a pre-registration, please click on "Créer un compte" to start the process.

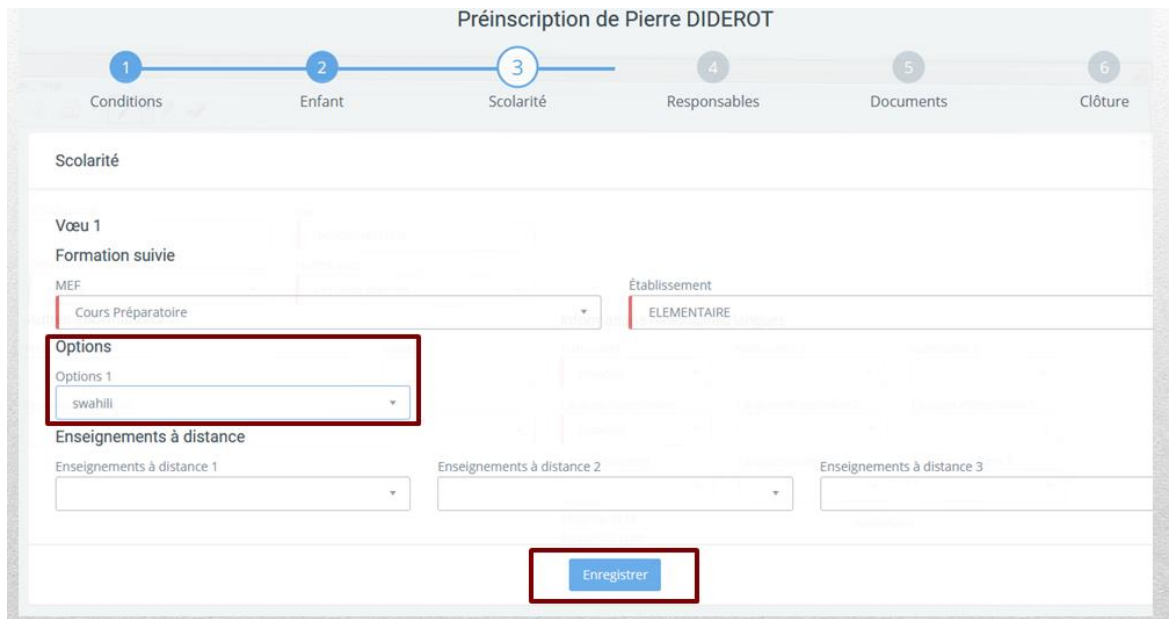
### I. SWAHILI COURSE REGISTRATION

We propose two Kiswahili learning pathways for students from CP to CM2:

1) One **compulsory hour** per week, during school time.

2) An **optional second hour** per week, subject to the choice of families. This optional hour is free and no AES (Extra School Activity) will be possible in parallel. The optional hour will be on **Monday and Tuesday from 3:15 pm to 4:15 pm**.

If you wish to register your child for the optional hour: select "Swahili option 1" on the registering online page. (see screen shot below).



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### **II. OTHER DOCUMENTS TO BE PROVIDED FOR NEW STUDENTS ONLY**

Once the pre-registration of your child(ren) has been validated, please provide us online in the student file or upon your arrival:

- The academic file
- The medical file
- The school leaving certificate (exeat)
- The release certificate from the former school (if your child has already been to school)

### **III. DOCUMENTS TO BE COMPLETED AND RETURNED TO THE SECRETARIAT UPON ARRIVAL**

The following documents are available on our website ( <http://www.diderot.ac.ke/> ) and **have to be filled and returned to the secretariat (one file per child)**:

- Certificate of acknowledgment of the documents to be kept
- Registration for school bus
- Medical questionnaire
- Image rights
- Email address sharing approval
- Application to be a parent representative
- General Regulation on the protection of personal data

### **IV. DOCUMENTS TO BE KEPT BY PARENTS**

All the important documents about the school (rules of procedure, tuition, schedules, etc.) are available on our website. ([Http://www.diderot.ac.ke/](http://www.diderot.ac.ke/))